

To update schedules in a DEA registration:

Go to DEAdiversion.usdoj.gov

Select - Make Changes to my DEA registration – under the word HOME in the green box on your left

Or use this link

Make Changes to my DEA registration

<https://apps.deadiversion.usdoj.gov/webforms2/spring/updateLogin?execution=e1s1>

Log on with

DEA number

Last name

Full SSN

Zip code from work or business address

Expiration

After you validate your Date of Birth

Use the EDIT buttons next to the categories to update the information in your registration.

At Business Activities / Schedules

Select the EDIT button

You can update your schedules by clicking on them and updating.

When you are finished updating, sign your name in the Esignature box, validate your email address again and select Submit.

A page with the words “Update Successfully Submitted” will appear. Save it or print it for your records, it has your confirmation number.

Once the changes have been processed, a new certificate will be mailed to you.